

GOVT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER::DHUBRI:::DIST:::DHUBRI
(NRC CELL)

SHORT TENDER NOTICE

Sealed quotation in plain paper affixing non-refundable court fees stamp of Rs.8.25 (Rupees Eight and paisa twenty five) only are hereby invited from the intending local registered suppliers/firms for supply of Computer Accessories etc. in connection with NRC Updation Project as per following terms and conditions. Quotations will be received at NRC Cell,D.C.'s Office,Dhubri during office hours and up to 2:00 PM of 5th Jan '19 and will be opened on the same day after 3:00 PM in the office chamber of the ADC and Nodal Officer,NRC Cell,Dhubri in presence of the intending suppliers/firms or their authorized representatives.

List of items for which quotations invited are as follows:

Specification

a) Western Digital External HDD (2 T.B.,USB 3.0)	Rate per each
b) Seagate External HDD (2 T.B.,USB 3.0)	Rate per each
c) Kaspersky Total Security (1 User, 1 Year)	Rate per each
d) Quick Heal Total Security (1 User, 1 Year)	Rate per each

Terms & Conditions

1. The quotationer should be registered firm and their registration number should be mentioned in the quotation. Attested copies of Income Tax clearance certificate and GST registration number should be mentioned in the quotation.
2. Rates quoted should be inclusive of all applicable taxes and while submitting bills tax payable should be shown separately as per GST Rule.
3. The article should be delivered at NRC Cell, D.C.'s Office, Dhubri and no extra charge for delivery at office will be admissible. Rate should be quoted in figures as well as words.
4. The rate once accepted will be treated as final and no alternative or modification of rate will be entertained for any reason whatsoever.
5. The articles supplied under the contract would be of approved quality and specification sub-standard goods will be rejected.
6. The quotationers should also quote mark/brand and quality of the articles specifically.
7. The quotationers should deposit earnest money of Rs.2000.00 (Rupees Two Thousand) only in the shape of Call Deposit or Bank Draft in favour of ADC & Nodal Officer, NRC Cell, Dhubri. Earnest Money will be returned to the unsuccessful quotationers. If successful quotationers fails to supply the articles in due time, his earnest money will be forfeited.
8. The selected quotationers will have to supply the articles at accepted rate immediately on receipt of demand note from this office as and when indented.
9. The undersigned is not bound to accept the lowest or any quotation and reserve the right to accept/reject any quotation without assigning any reason thereof.

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Deputy Commissioner
Dhubri

Memo No.NRC-35/2015/368 (A)
Copy to:

Dated,Dhubri the...27thDec/2018

1. The State Cordinator,NRC,Assam,Achyut Plaza (1st Floor),Bharalupar,Bhangagarh,Guwahati-5 for kind information
- ✓ 2. The DIO,NIC,Dhubri for information and necessary action.
3. The DIPRO,Dhubri for information and necessary action.
4. The Nazir,D.C.'s Office,Dhubri for information.
5. The Concerned firms/suppliers of Dhubri Town.
6. Notice Board,D.C.'s Office,Dhubri.

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Deputy Commissioner
Dhubri

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26/12/18