

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, DHUBRI & CHAIRMAN RECRUITMENT COMMITTEE,
FOREIGNERS TRIBUNAL 1ST & 2ND, DHUBRI
(PERSONNEL BRANCH)

No. DPE. 88/PT/2010/123

Dated Dhubri the 26th June, 2018

ADVERTISEMENT

In pursuance of the Govt. letter No. PLB 219/2015/141 Dated 29-03-2018 applications are invited in the Standard Form of Application published in the Assam Gazette Part-IX from the intending candidates, who are the citizen of India as defined in Article 5 & 8 of the constitution of India for filling up the following vacant sanctioned posts of Grade-III which are lying vacant in the office of the Foreigner's Tribunal (1st / 2nd) Dhubri. The details are as shown below.

| Sl. No. | Name of the post | Number of the post | Required qualification | Pay Scale |
|---------|-------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| 1 | L.D.A. F.T.(1) | 01(One) | A. Must have completed minimum Higher Secondary School Leaving Certificate (HSSLC) Examination or equivalent from any recognized Central/ State Board. B. Knowledge of Computer Application/ typing from a Govt. recognized Institute (preferable) | PB Rs. 14000-49000 + G.P. and other allowances as admissible. |
| | L.D.A. F.T.(2) | 01(One) | | |
| 2. | Typist F.T.(1) | 01(One) | A. Must have completed minimum High School Leaving Certificate (HSLC) Examination or equivalent from any recognized Central/ State Board. B. Knowledge of Computer Application/ typing from a Govt. recognized Institute (preferable) | PB Rs. 14000-49000 + G.P. and other allowances as admissible. |

- Application Fee :** There is no application fees for the aforesaid posts as per Govt. of Assam, Finance (Estt-A) Department, Dispur, Guwahati-06 Notification No. FEG.32/2016/12 Dated 21/05/2018.
- Age :** The Applicant must not be less than 18 years of age and not more than 44 years of age as on 03-03-2018, (As per O.M. No. ABP 6/2016/8 Dtd. 18/04/2018). Upper age is relax able as per existing Govt. norms.
- How to apply :** The application should be submitted in the Standard Form as published in the Assam Gazette in Part-IX in a sealed envelopes address to the Member, Foreigner's Tribunal No, 1st / 2nd, Dhubri (as applicable) and should be submitted in the Personnel Branch, Office of the Deputy Commissioner, Dhubri. Application should be send either through post or to delivered by hand in the drop box kept for the purpose in the Personnel Branch, Office of the Deputy Commissioner, Dhubri, P.O. Dhubri, PIN-783301. Post applied for shall be superscribed on the sealed envelopes.
- Last date of submission of application is fixed on 10/07/2018** (upto 5-00 P.M.), Incomplete applications and application received after last date will not be accepted.
- Candidates already in Govt. Service may apply through proper channel.
- The applicants must submit the following documents/ testimonials along with Standard Application Form.
 - Self attested copies of Certificates/Mark Sheets in support of educational qualification and other required qualifications. Age Proof Certificate, Caste Certificate (if applicable), Valid Employment Exchange Registration Certificate, Copies of recent Character Certificates from 2 (two) respectable persons and who are well acquainted (but not related to) the applicant etc.
 - 3 (three) copies of self attested Recent Colored Passport size photographs (one of which should be pasted on the Application Form)
 - Self addressed envelope affixing postage stamp of Rs. 5/-.(Size – 25 cm X 12 cm)
- Procedure of selection:** Candidates of all categories will have to appear in Written Test, shortlisted candidates selected in order of merit on the basis of written test for the post of **LDA & Typist** will have to appear in Hands on Computer Test. The details of the examination will be notified in due course of time.
- All applicants are requested to visit the Dhubri District Administration website www.dhubri.gov.in for viewing the list of eligible candidates accepted for appearing in Written Test and also for the date and venue of Written Test.
- No TA/DA will be borne by the Govt. at the time of Written Test/ Computer Test.
- Appointment shall be made only after police verification and Medical Examination as per procedure.
- A selection committee will be constituted to select the aforesaid posts. The Committee has right to accept/ reject the candidature after proper scrutiny of documents/testimonials etc. with regards to the modalities of selection. The decision of the selection committee shall be final and binding.
- The selected candidates will have to submit an undertaking to appointing Authority that he/she will abide by the New Pension Scheme of the Government issued vide Finance Department letter No. BW.3/03/Part-I/1 dated 25.01.2005.
- The posts in all cadres are purely temporary and continue till the existence of Foreigners Tribunals. The employees shall have no claim to continue in service in case the tribunals are abolished.
- Canvassing directly or indirectly will be liable for disqualification.

Sd/- A.L.Gyani, IAS
Deputy Commissioner, Dhubri
and
Chairman,

Recruitment Committee, Foreigners Tribunal 1st & 2nd, Dhubri

